

## **ABSTRACT**

*NITA. 2023. Tutor Skills in Assisting Citizens Learning with Special Needs (Study in Pkbn Cerdik Tasikmalaya City), Department of Community Education, Faculty of Teacher Training and Education, Siliwangi University, Tasikmalaya.*

*The success of people learning with special needs in following the learning process depends very much on the skills possessed by the Tutor in accompanying the learning process. The existence of learning residents with different mental conditions from learning residents in general, requires tutors who have skills in accompanying residents learning with special needs. So, the purpose of this study is to know and describe the skills of Tutors in assisting residents learning with special needs at PKBM Cerdik Tasikmalaya City. The research method used is using a quantitative descriptive approach. The sampling technique uses a saturated sampling technique that takes the entire population from active tutors with a total of 20 people. The data analysis technique used is a descriptive statistical analysis technique. The results showed that the skills of Tutors in assisting residents learning with special needs at PKBM Cerdik were in the good category with an overall average of 3.54 rounded to 4. The skills of the Tutor in accompanying residents learning with special needs are generally the same as the skills of the Tutor in accompanying residents to learn in general, while the skills that are special in nature are skills in simplifying the material, delivery in conveying with clear articulation and body gestures, and learning skills sambil told the story. While the skills that are still lacking by Tutors are skills in involving parents in the process of accompanying residents to learn special needs.*

**Keywords: Tutor Skills, Citizens Learn, Special Needs, Community Learning Activity Center**